

Village of Waterman Charitable Raffle License

Date: _____ Phone: _____

Applicant's Name: _____

Address: _____

Email: _____

Name of Raffle Manager /Operator: _____

Purpose of Raffle: _____

Area within the Village raffle chances will be sold: _____

Time period in which raffle tickets are to be sold: _____

Ticket price: _____ # of tickets to be sold: _____

Raffle Implementation:

Date: _____ Time: _____ Location: _____

Value of prizes: _____

Retail value of each prize: _____ 1st _____ 2nd _____ 3rd

of tickets to be sold: _____ Class of Raffle License applying for: _____

On-line Sale Information:

Raffle tickets sold on-line:

Name: _____

Address: _____

Phone Number: _____

Email address of organization providing hosting service: _____

All URL of all websites where may be purchased: _____

Office use only

Date license fee paid (\$10.00): _____ License Number: _____

Village signature: _____ Date Approved: _____

CHARITABLE RAFFLE LICENSE

SWORN STATEMENT BY APPLICANT

The undersigned _____ and _____, do solemnly swear that we are the duly appointed presiding officer and secretary, respectively, for _____, which is a bona fide non-for-profit organization which has been in existence continuously for a period of five (5) years immediately preceding the filling of this application.

The undersigned hereby attest under penalties of perjury that all statements in the foregoing application are true and correct; that the officers, directors, and employees of the aforesaid organization have not been convicted of a felony, are not or have not been professional gamblers or gambling promoters and are all of good moral character. We agree to furnish financial information on the raffle to the Village of Waterman within 30 days of the raffle date.

The undersigned certify that they will be responsible for the conduct of the raffle and will follow Illinois laws and regulations, including, but not limited to, the requirements of the Illinois Raffles and Poker Runs Act and the Waterman Village Code, when conducting event or events under this license.

Signature of Presiding Officer

Signature of Secretary

NOTICE – RECORDS TO BE KEPT

Each organization or fundraising group must keep record separate from regular accounts pertaining to each occasion when a winner is chosen. The records must be open for Village inspection for three years after the date of each raffle. Records must include:

- 1) Gross receipts
- 2) Expenses
- 3) Net proceeds
- 4) Deductions from gross receipts including amount and description of prize or service awarded and name and address of donor or seller of prize
- 5) Name and address of prize recipient
- 6) Distribution of net proceeds including:
 - a) Payee
 - b) Purpose
 - c) Amount
 - d) Date of payment

Monthly reports shall be provided to the Village and the membership of each organization or fundraising group conducting the raffle of the following:

- 1) Gross receipt
- 2) Expenses
- 3) Net proceeds
- 4) Distribution of net proceeds