

# VILLAGE OF WATERMAN

# APPLICATION FOR CERTIFICATE OF MUNICIPAL DEBT SATISFACTION

Village Ordinance 2022-07 requires all real estate transfers to include a certification that the seller has satisfied all debts owed to the Village of Waterman. On receipt of this application, the Village will prepare for the seller, a report detailing all outstanding debts that must be paid in order to receive a Certificate of Municipal Debt Satisfaction. Once issued, the Certificate will be valid for 30 days.

**THIS APPLICATION AND THE REQUIRED \$10.00 PROCESSING FEE MUST BE SUBMITTED TO THE VILLAGE CLERK AT LEAST 7 BUSINESS DAYS PRIOR TO CLOSING.**

## Residential

**The property is (circle one)**

**Seller's name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Forwarding Address:** \_\_\_\_\_

**Closing Date:** \_\_\_\_\_

**Buyer's Name:** \_\_\_\_\_

By signing below, I acknowledge I must satisfy all debts determined to be owed to the Village of Waterman to receive my Certificate of Municipal Debt Satisfaction and allow my transfer of deed to be recorded.

**Seller's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Prior Balance:**

### Final Bill:

### Ordinance Violations:

**Other:**

**Total Due:**

## Denied

	Paid	Cash	Check
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**Abigail Penton, Village Clerk**